* Be located in the jobsite trailers or onsite.
* Bring materials to the site, “Just in Time!”
* Enforce company and project safety rules from Sub Safety Manual
* Keep crew operations clean and organized 100% of the time. Do not wait until the end of the day.
* Do not let materials touch the ground. Either new materials or trash.
* Spend time every morning teaching about the 8 wastes, 5 S-ing, and lean concepts. Allow crews time every morning to get their day setup, clean, and organized.
* Participate as a project team member in the last planner meeting and morning huddles.
* Encourage your crews to come up with lean improvement ideas.
* Maintain parking for your company and ensure there is no impact to the customer.
* Material deliveries for equipment and supplies will be posted in a visible location for the entire team to see. All deliveries will be scheduled per jobsite rules.
* Every foreman supervising in the field will attend a preconstruction meeting before commencing the Feature of Work and prepare for the meeting by reading all associated plans, specifications, and shop drawings. The product of this review will be a subcontractor provided checklist of critical quality items pertaining to the installation. If the foreman or superintendent do not come prepared, the meeting will be summarily cancelled and rescheduled as soon as a commitment can be made to properly research the scope.
* Contractor will participate in phase planning sessions to develop the overall schedule to a level 4 schedule.